

The screenshot shows the PaperlessCloser web application interface. At the top, there is a navigation bar with the PaperlessCloser logo and links for Lobby, New Order, Tasks, Tutorial, Help, and Logout. Below this, the title company is identified as ABC Title. The main section is titled 'Conference Room' with a file number of 021648. A secondary navigation bar includes links for Contacts, Property Info, File Status, Documents, and Disbursements/Funding. The 'Documents' section is divided into 'Current Documents' and 'Add Documents'. The 'Current Documents' table lists several documents, including 'Area code map', 'dmfiles', 'Readme', 'sony', and 'xml file'. A callout box with the text 'Outside agents use this option to submit Web documents to PaperlessCloser' points to the 'Add Documents' form. The 'Add Documents' form has fields for 'Document' (with a 'Browse...' button) and 'Description', and an 'Add Document' button. The footer contains contact information for ABC Title Company and a note that the site is powered by PaperlessCloser, a product of RamQuest Software, Inc.

### PaperlessCloser Documents

Enter a description of the document you're submitting, and then enter or browse for the file name in the **Enter File Name** boxes. When you are finished, click **Add Document**.

The document you submitted now displays in the list on the **PaperlessCloser Documents** screen and on the **Web Publishing** screen, **Published Documents** tab in CCE.